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Erasmus+ Programme
of the European Union



CODE OF ACADEMIC INTEGRITY

**OF FACULTY OF PROGRAMMING AND
COMPUTER & TELECOMMUNICATION SYSTEMS**

OF KHMELNITSKY NATIONAL UNIVERSITY

(developed in the framework of Erasmus+ HRLAW project)

KHMELNITSKY - 2018



CONTENTS

I. GENERAL PROVISIONS	3
II. MISSION AND FUNDAMENTAL VALUES OF THE KhNU FPCTS	4
III. CONFLICT OF INTERESTS	6
IV. COMMISSION ON ACADEMIC ETHICS	7
V. FINAL PROVISIONS.....	7
ANNEX 1	8



I. GENERAL PROVISIONS

1. The Code of Academic Integrity defines the values that govern members of the academic community of the Faculty of Programming and Computer & Telecommunication Systems of Khmelnytsky National University (students, lecturers, researchers, other employees) of the Faculty of Programming and Computer & Telecommunication Systems of Khmelnytsky National University (hereinafter referred to as “the KhNU FPCTS”) and establishes ethical norms of relations in the academic environment.

2. The ethical values of the academic community of the KhNU FPCTS and the procedure for checking and reviewing ethical violations are determined by the Law of Ukraine “On Education”, the Law of Ukraine “On Higher Education”, other legislative acts, the Statute of the University, the Internal Regulations, the Regulations on the Administration of the University, orders and decrees of the rector and the dean of FPCTS, procedure rules of the Commission on Academic Ethics of the KhNU FPCTS and other local normative and legal acts.

3. Purposes of the Code of Academic Integrity:

- The Code introduces the basic principles of academic behaviour, which must be observed by all members of the academic community of the KhNU FPCTS;

- The Code stimulates the formation of an academic atmosphere in which each member of the academic community of the KhNU FPCTS can act in a context of mutual respect and positive emotions from work, study and research;

- The Code is not intended to resolve all controversial situations related to unfair behaviour, but it sets the foundation for dealing such situations in the light of the mission of the University.

4. In this Code, terms and terms are used in the following meaning:

- Business etiquette - the order of interaction and behaviour of the KhNU FPCTS staff and participants in the KhNU FPCTS teaching process in the process of joint activities, including business correspondence, recruitment, appealing to management, etc.;

- Academic integrity (ethics) is a set of ethical principles and statutory rules that should guide the participants of the teaching process during learning, teaching and conducting research (creative) activities in order to ensure trust in learning outcomes and / or research (creative) achievements;

- Academic community of the KhNU FPCTS – KhNU FPCTS staff and participants of the teaching process.



II. MISSION AND FUNDAMENTAL VALUES OF THE UNIVERSITY

The Code of Academic Integrity of the KhNU FPCTS is based on the fundamental principles of the Magna Charta Universitatum, principles of International Association of Universities and the Magna Charta Observatory, the institutional ethics code of higher education, the European Charter for Researchers, the Berlin Declaration on Open Access to Knowledge in Science and the Humanities, The Bucharest Declaration concerning Ethical Values and Principles for Higher Education in the Europe Region.

The KhNU FPCTS fulfils the mission of forming high culture of behaviour of participants in the teaching process and other staff members of the University through educational and research activities at the level of the highest professional and ethical standards.

The academic community of the KhNU FPCTS, in carrying out its activities, must adhere to the following core values:

1. Honesty
2. Collegiality and respect for human dignity.
3. Responsibility.
4. Academic freedom.
5. Responsibility for the use of the University's property and resources, respect for the environment.

Honesty

- 1) The members of the academic community of the KhNU FPCTS adhere to academic honesty and actively apply their principles in learning, teaching, research and provision of other educational and consultative services.
- 2) The KhNU FPCTS will not tolerate academic dishonesty in any form (data falsification, fraud, theft, plagiarism, bribery, purchase and sale of works, presentation of works by other authors as one's own, unjustified cheating during exams and other malicious behaviour).
- 3) The members of the academic community of the KhNU FPCTS must act fairly and co-authorship, legally, in the course of their activities both at the University and outside, make decisions in accordance with the laws and other normative legal acts.
- 4) Members of the University community must act in good faith with international partners

Collegiality and respect for human dignity

- 1) The members of the academic community of the KhNU FPCTS are guided by the principles of academic co-operation and fair competition while conducting research, fulfilling organizational and official responsibilities.



- 2) Tolerance and respect for human dignity is one of the basic principles of communication in the academic community of the KhNU FPCTS.
- 3) The members of the academic community of the KhNU FPCTS adhere to the principles of equality, justice, equal opportunity, avoid and do not allow any form of discrimination, favouritism, personalization, persecution, sexual harassment, abuse of power.
- 4) The members of the academic community of the KhNU FPCTS protect confidential information related to the academic activities of the University and personal data of the community; however, the requirement of confidentiality cannot prevent the consideration of cases of academic dishonesty or possible violations committed by the University departments or state bodies.
- 5) Complaints and applications received by the University are considered objectively, impartially, transparently and in accordance with the established deadlines.

Responsibility

- 1) The members of the academic community of the KhNU FPCTS, implementing the principles of ethical behaviour, create not only personal reputation, but also standards of professional integrity and a positive image of the FPCTS and University.
- 2) The members of the academic community of the KhNU FPCTS in the course of their activities should take into account the needs of the state and society, be socially responsible, maintain open access to knowledge and information, and publicly announce the results of their research work.
- 3) Each member of the academic community of the KhNU FPCTS uses a polite language of communication, especially in public speaking (including online publications, blogging, posts, comments, etc.).
- 4) Each member of the academic community of the KhNU FPCTS expresses respect for colleagues, maintaining an appropriate appearance. The University does not impose limitations in the form of a single standard, however, the intolerable appearance of both students and teachers and other members staff is unacceptable.
- 5) The academic community of the KhNU FPCTS adheres to the principles of social responsibility, the principle of equality of access to higher education, the realization of human and civil rights.
- 6) The members of the academic community of the KhNU FPCTS recognize the importance of the principles of a healthy lifestyle.
- 7) The members of the academic community of the KhNU FPCTS in relations with foreign partners, or developing international cooperation projects, represent and protect the interests of the FPCTS and University.



- 8) The members of the academic community of the KhNU FPCTS have no right to use the university's name in circumstances that adversely affect its prestige, protect their own reputation and public reputation of the University.

Academic freedom

- 1) In its activity the KhNU FPCTS embodies the principle of freedom of expression of views on learning, research and thought.
- 2) The members of the academic community of the KhNU FPCTS are required to strive for true knowledge, to disseminate their experience and knowledge gained.
- 3) The members of the academic community of the KhNU FPCTS recognize and respect each other's beliefs and views.
- 4) The members of the academic community of the KhNU FPCTS will promote critical thinking, freedom of expression, and develop opportunities for discussion and debate.
- 5) The members of the academic community of the KhNU FPCTS respect each other's dignity, do not allow any discrimination, dishonesty or abuse of power in their relationship.

Responsibility for the use of the University's property and resources, respect for the environment

The members of the academic community of the KhNU FPCTS must:

- 1) Properly use and protect the property of the University.
- 2) Protect the intellectual property rights of the University and members of the community.
- 3) Use University resources, employee time, equipment, services and funding exclusively for the mission and tasks of the University.
- 4) Recognize the principles of sustainable development, use natural and other resources responsibly.

III. CONFLICT OF INTERESTS

The members of the academic community of the KhNU FPCTS must:

- 1) Prevent and avoid conflicts of interest arising from personal relationships.
- 2) Give priority to research and academic activities and commitments to the KhNU FPCTS and University.
- 3) No kind of gratitude affecting decision making can be accepted by a member of the academic community of the KhNU FPCTS.
- 4) In the event of conflict of interests, inform colleagues and managers. Due to potential conflict of interest, a member of the academic community of the KhNU FPCTS must refuse to make a decision.



IV. COMMISSION ON ACADEMIC ETHICS

The Commission on Academic Ethics is created at the Faculty of Programming and Computer & Telecommunication Systems of Khmelnytsky National University – a collegiate body that decides on the compliance of the actions of the members of the academic community of the KhNU FPCTS with the requirements of this Code and considers conflict situations.

The Commission acts on the basis of the Procedure Rules, which define the procedure for setting up, the scope of competence, and work procedures.

In case of receiving a complaint concerning violation of this Code, it is being considered. In case of confirmation of violation, the types of liability stipulated by the laws of Ukraine and the local normative and legal acts of the University are applied.

The Commission considers proposals for the improvement of the Code of Academic Integrity of the KhNU FPCTS, proposes amendments and presents them at the Academic Council of the of the KhNU FPCTS.

Annually, the Commission carries out an analysis of the work presents the report on the Academic Council of the of the KhNU FPCTS.

V. FINAL PROVISIONS

The Code of Academic Integrity is published on the official website of the Computer Engineering & System Programming Department:
<http://ki.khnu.km.ua/index.php/content/index/529>

Students confirm that they read the Code of Academic Integrity by signing a learning agreement.

Members of the KhNU FPCTS staff confirm that they are familiar with the requirements of the Code of Academic Integrity in their application for employment and in employment contract.

Amendments and additions to the Code can be proposed by any member of the academic community of the KhNU FPCTS at the Academic Council of the of the KhNU FPCTS.



ANNEX 1

DECLARATION OF THE MEMBER OF ACADEMIC COMMUNITY

By this declaration I, _____,

confirm that I have read the Code of Academic Integrity of the Faculty of Programming and Computer & Telecommunication Systems of Khmelnytsky National University and I undertake to adhere to its requirements in the process of learning, teaching, research activity, conducting organizational, administrative and other obligations.

«_____» _____ 20_____.

_____ Signature